



**RUDOLF  
STEINER  
SCHOOL**  
OF ANN ARBOR

[steinerschool.org](http://steinerschool.org)

**LOWER SCHOOL**

2775 Newport Road  
Ann Arbor, MI 48103  
[info@steinerschool.org](mailto:info@steinerschool.org)  
ph 734.995.4141  
f 734.995.4383

**HIGH SCHOOL**

2230 Pontiac Trail  
Ann Arbor, MI 48105  
[hs@steinerschool.org](mailto:hs@steinerschool.org)  
ph 734.669.9394  
f 734.669.9396

March 22, 2021

Dear Internship Provider:

Thank you for your willingness to provide an intern placement for an 11th grade student.

The students at the Rudolf Steiner High School spend the last 1½ weeks of the 11th grade working at internships in an area of their interest. The students are encouraged to identify an area of business, commerce, community service or the arts that they would like to explore. We then work to match the student with an interesting and stimulating placement. Our goal is that each student has an opportunity to experience a work situation that can help them to find practical application of the skills and knowledge that they are gaining in their education. It is our hope that the students will find placements that allow them to try out some new tasks and challenge themselves. Obviously, this year with Covid-19 restrictions may look very different than a typical year – we are open to creative arrangements!

I have included an information form for you to describe the internship you are offering. Please complete it and return to me at your earliest convenience. This year the internships are from June 7 through June 16, 2021. The students are generally available to work during regular school hours - 8:00 AM-3:30 PM, although individual arrangements may be worked out. We ask that a person be identified as the student's mentor. In addition to providing direction and supervision to the student, it is requested that the mentor complete a brief evaluation of the student's performance at the end of the internship. A sample evaluation form will be provided to you. Please let me know if there are any special requirements that you have for our student. Feel free to contact me with any questions or concerns by phone (734) 669-9394 or email ([abrennan@steinerschool.org](mailto:abrennan@steinerschool.org)).

Thank you again. You are offering a valuable opportunity to one of our students.

Sincerely,

Ann Brennan  
High School Curriculum & Activities Coordinator