

# Guide to Eleventh Grade Internships

## What is the RSSAA 11th grade Internship Program?

The students at the Rudolf Steiner High School spend the last 1½ weeks of the 11th grade working at internships in an area of their interest. The students are encouraged to identify an area of business, commerce, community service or the arts that they would like to explore. Then, the student and administration work together to place the student in an interesting and stimulating work environment. Our goal is that each student has an opportunity to experience a work situation that can help them to find practical application of the skills and knowledge that they are gaining in their education. It is our hope that the students will find placements that allow them to try out some new tasks and challenge themselves.

#### Who arranges the internship?

The 11th grade student has the initial responsibility of seeking an internship, usually with the support of his/her/their parents. The most successful way into a setting is usually to find a personal connection and ask them for help in arranging the opportunity. Students are also encouraged to call companies and agencies they are interested in. Non-profit organizations are often very open to interns and are particularly good choices for those interested in business. If the student has not managed to arrange their own internship by May 3rd, they are asked to meet weekly with Ms. Alix Gaither to move the process forward. All students who do not have a placement arranged by May 17th will be placed into an internship by Ms. Gaither; this placement will not necessarily match their interests.

#### What is required during the internship?

The student must attend work daily for all eight days and work a minimum of a full school day (seven hours). The schedule does not need to match the school one. A student can be paid for this time but cannot do the internship in a job that they regularly hold. The student must journal daily about the experience and is expected to present a 2-minute report on the experience at the high school assembly on the last day of the school year.

## Who supervises the internship?

Ms. Gaither supervises the experience and they, or another faculty member, visit each student in their internship setting at least once over the eight days (unless the student has taken an internship located more than 45 miles from Ann Arbor).

## What if I have questions or concerns?

Please call Alix Gaither at 734-669-9394 or email at agaither@steinerschool.org.