

RSSAA Safety Committee(s) Mandate 2023-24 School Year

The Safety Committees work to ensure that the safety of all students and community members is central to all that we do at the school. There is a safety committee for each campus.

Responsibilities include:

- Maintaining active oversight of facility conditions, ensuring that any safety related issues are address as quickly as possible.
- Ensuring that all necessary faculty and staff training and support is conducted annually – this includes CPR, AED, first aid and blood borne pathogen training; child abuse reporting training; fire, tornado, active threat and shelter in place training.
- Scheduling and carrying out the mandated drills for each school year – fire, tornado, active threat and shelter in place.
- Working with campus faculty to ensure that safety is considered in all school procedures, especially field trips, outdoor play, drop-off and pick-up, and active/hands on instruction.
- Maintaining safe storage of curriculum materials, especially science, art and movement equipment and supplies.
- Ensuring that safety equipment such as eye wash stations, fire extinguishers, and AED's are regularly maintained.
- Designating a specific Chemical Storage Officer for the school to ensure that lab supplies and equipment on both campuses are stored safely.
- Ensuring that student health data is kept current and that any life threatening health conditions are communicated to all appropriate faculty and staff members and that the front office has an awareness of necessary response requirements and necessary supplies such as epi-pens.
- Working with the Building and Grounds Committee to ensure that the health and safety of the children is considered in choices around cleaning products, facilities upgrades and all new implementations of building and grounds related decisions.

Members: Ideally, the Safety Committees on each campus will be staffed by the campus Coordinator(s), Building manager and/or Operations Manager, and at minimum one campus teacher. The committee will choose who is best suited to chair the committee.

Decision Making: Decision making will be done by consensus within the group according to the School Governance model. Regular upkeep and minor changes can be approved by the committee, larger changes should be referred to the appropriate faculty group for consideration. Any safety or health related needs that exceed the budget should be shared with the School Administrator who will work with finance and the Board as necessary

Approved by College 6/18/2021, 6/17/2022 and 6/16/2023

Meetings: The committee will meet monthly

Governance Committee Status: The Safety Committees are committees of the Administration, and are supported by the School Administrator.

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