

## **RSSAA HUB Mandate 2023-24 School Year**

The HUB Group is an administrative committee formed to facilitate communication amongst the governing bodies of the school. HUB is also charged with the responsibility to make decisions about school operations that do not require policy changes or discussion by another governing body or committee and to discuss and direct problems, concerns, and new ideas to the proper committee or governing body.

HUB is responsible for the following work of the school:

- Facilitating an awareness throughout the school of events, concerns, personnel changes, and decisions within the individual levels – working to ensure that the High School Carrying Group has an awareness of activities in the Early Childhood, for instance.
- Discussing problems, concerns and new ideas and directing the work of responding to the appropriate committee, governing body or level of the school.
- Facilitating progress on all-school activities such as accreditation, strategic planning, and continuous improvement, by supporting implementation of policy and referring needed work and questions to the appropriate school body.
- Supporting the School Administrator in communication and minor decision making (below the policy level).
- Development of the College Agenda each week.

**Members:** HUB is composed of the Early Childhood Coordinators, Early Childhood Faculty Chair, Grades Coordinator, Grades Faculty Chair, High School Coordinators, High School Faculty Chair, School Administrator and College Chair.

**Decision Making:** HUB is not a decision-making body beyond decisions that already lie within the purview of a Carrying Group but need consultation across levels. Decision making of this sort is done by consensus within the group according to the School Governance model.

**Meetings:** HUB meets weekly throughout the school year.

**Governance Committee Status:** HUB is a committee of the College and reports to the College and the College Chair.

Approved by College 6/18/2021, 6/17/2022, and 6/16/2023