

Care Coordinating Group (CCG) Mandate

School Year 2023-24

Care Coordinating Group (CCG) holds the overall Mandate, authority and responsibility for all three streams of *The Three Care Streams Process* for student support. This is a lower school committee.

When a student is exhibiting challenges in the classroom or in campus social settings they are referred to the CCG who will decide which of the Three Care Streams (Social, Behavioral, Learning) will best serve to support the student.

Responsibilities include:

- Develop, publish and enliven a “Process Document” for each of the Three Care Streams that includes a Policy (Overview) – Procedure (Communication and Responses) – Practice (Action Plan).
- Consider students extra needs and decide what kind of care they require to be healthy and safe at school by following the Response and Support Level process laid out in each stream’s policy.
- Identify students in need of extra support through teacher initiated referral forms and the expressed concerns of parents, teachers and staff.
- Provide tools and strategies to help colleagues support children.
- Track students by documenting goals and outcomes; share this information with relevant faculty and parents.
- Initiate and facilitate Support Circle meetings and the preparation and follow up needed.
- Coordinate the Student Social Action Committee made up of Middle School volunteers.

Members: A representative from the Social Care Group, Learning Care Group, Behavioral Care Group, the Learning Support Coordinator and the Lower School Coordinator and Early Childhood Coordinator.

Decision Making: Decision making will be done by consensus within the group according to the School Governance model. The committee can approve regular upkeep and minor changes, larger changes should be referred to the appropriate faculty group for consideration.

Accountability: Early Childhood and Lower School Carrying Group