

**Rudolf Steiner School of Ann Arbor
Minutes of the Annual Meeting of the Board of Trustees
Wednesday, June 9, 2021**

Present: Gary Banks, Knut Hill, Daryl Honor, Anni Fox Maniglia, Jim McCauley, Mike McFall, Don Remboski, Heather Rindels, Tim Standke, Paul Trombley

Excused: Elizabeth Head (proxy votes counted)

Others Present: Katrina Klaphake, Sian Owen-Cruise, Carolyn Raschke

Don Remboski called the Board of Trustees meeting to order at 5:40pm.

Agenda Review and Consent Agenda Approval

- A motion to approve the consent agenda reports and the May meeting minutes was made by Daryl Honor with support from Tim Standke. There were no dissentions, Elizabeth Head's proxy vote was counted, and the motion carried.

Development Update

- Katrina Klaphake informed the group that we are doing well on pledge payments for the Annual Fund campaign.
- She thanked Trustees for recording the Thank You video and noted it has been well received.
- Department planning for 2021-22 is underway. Katrina will be focusing efforts on debt reduction and finalizing capital campaign pledge payments.

COVID-19 Update

- Sian Owen-Cruise updated the group on the COVID-19 Task Force work and noted that the school continues to respond to inquiries and concerns. We are holding end of the year events in safe ways: class trips, graduations, internships, etc.
- LARA has issued revised rules for masking at summer camps. We will incorporate these changes into our program.
- A community Back to School Town Hall is scheduled for September 1.

2019-20 Audited Financials

- Carolyn Raschke reviewed and provided details on the auditor's Governance letter which accompanied the 2019-20 audited financial statements.
- She reminded the group that the audit of 2020-21 will soon begin in order to meet our accreditation deadline.

Accreditation – Up[date on Next Steps

- Sian Owen-Cruise noted that the draft Self Study of 90+ pages has been updated with feedback from all groups. The next step is for Board and College to review in preparation for approval at the joint August 30 meeting.
- Sections will be provided to individual Board members for review and edits are requested by June 15.
- The Self Assessment will be updated over the summer for review in the fall.
- The virtual Accreditation Team visit is scheduled for October 25-27.

Election of Officers for 2021-22

- Don Remboski began by thanking the current officers for the past term of service.
- The slate remains as follows:
 - Don Remboski, President
 - Heather Rindels, Vice President
 - Jim McCauley, Treasurer
 - Knut Hill, Secretary
- A motion to approve the slate of Board Officers for the 2021-22 school year was made by Paul Trombley with support from Tim Standke. There were no dissensions, Elizabeth Head's proxy vote was counted, and the motion carried.
- Don then formally thanked all Board members for their time and expertise also.

Administrator's Goals and 2021-22 Contract Approved

- Don Remboski introduced this agenda item and asked Sian Owen-Cruise to report on any substantial goal changes. She noted:
 - Early Childhood Nursery expansion (off campus)
 - Debt Reduction
- A motion to approve the 2021-22 School Administrator goals was made by Daryl Honor with support from Jim McCauley. There were no dissensions, Elizabeth Head's proxy vote was counted, and the motion carried.

- Sian was asked to temporarily exit the meeting while her contract was discussed by Trustees. A brief discussion followed.
- A motion to approve the 2021-22 School Administrator contract was made by Mike McFall with support from Anni Fox Maniglia. There were no dissentions, Elizabeth Head's proxy vote was counted, and the motion carried.
- Sian was then invited back to the meeting and again formally thanked for her outstanding efforts during this past year.

DEI Update

- In addition to the report provided in the consent agenda, Sian Owen-Cruise noted that good progress on the current challenges. The Committee is working on a statement of purpose.
- The climate survey for AWSNA has been completed.

Governance Model Approval

- Paul Trombley informed the group that the College reviewed the Governance Model during the Continuous Improvement phase of work. He noted the following changes:
 - A change in verbiage to Core Faculty was made to incorporate some key part-time faculty and staff
 - DEI Committee was added
- A motion to approve the revised Governance Model was made by Gary Banks with support from Tim Standke. There were no dissentions, Elizabeth Head's proxy vote was counted, and the motion carried.

MHSAA Membership Resolution

- Carolyn Raschke briefly reviewed the annual Michigan High School Athletic Association resolution:
 - The Rudolf Steiner School and Rudolf Steiner High School which are under the direction of this Board of Education/Governing Body are hereby:
 - Enrolled as members of the Michigan High School Athletic Association, and
 - Are further enrolled to participate in the approved interschool athletic activities sponsored by said association
 - The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the

supervision and control of said activities, and hereby accepts the Constitution and Bylaws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures, and schedule.

- This authorization shall be effective from August 1, 2021, and shall remain in effect until July 31, 2022, during which the authorization may not be revoked.
- A motion to accept the 2021-22 MHSAA Resolution was made by Mike McFall with support from Gary Banks. There were no dissensions, Elizabeth Head's proxy vote was counted, and the motion carried.
- A motion to appoint Carolyn Raschke as designee for the 2021-22 MHSAA Resolution was made by Tim Standke with support from Jim McCauley. There were no dissensions and the motion carried.

New Business

- Gary Banks informed the group that the High School Hiring Team finalized and the College accepted the change to two High School Coordinator positions for the 2021-22 school year.
- The College Counseling role will be handled by Sian Owen-Cruise.
- Sian Owen-Cruise informed the group that Joseph Allen and Lenore Pacitto are leaving the Lower School after many years of employment and service.
- She also informed the group that hiring at lower levels is proving difficult.
- Sian formally thanked the Trustees for their support this year.
- This was Daryl Honor's last year on the Board. She was warmly thanked for her long-term service in faculty, Board and academic support roles.

A motion to adjourn the meeting was made by Heather Rindels with support from Gary Banks and Jim McCauley. There were no dissensions and the motion carried. The meeting was adjourned at 6:43pm.

2021-2022 Board Meetings

August 4 (tentative), Back to School Town Hall September 1, September 8,
October 6, November 3, December 1, January 5, February 2,
March 2, April 13, May 4, June 1