

**Rudolf Steiner School of Ann Arbor – Minutes of the Board of Trustees Meeting
Wednesday, April 1, 2020**

Present: Gary Banks, Anni Fox Maniglia, Elizabeth Head, Knut Hill, Daryl Honor, Jim McCauley, Mike McFall, Don Remboski, Heather Rindels, Tim Standke, Paul Trombley

Excused: Bob Rajewski

Others Present: Katrina Klaphake, Sian Owen-Cruise, Carolyn Raschke

Don Remboski called the Board of Trustees meeting to order at 5:43pm.

Agenda Review and Consent Agenda Approval

- A motion to approve the March 4 meeting minutes and consent agenda reports was made by Tim Standke with support by Knut Hill. There were no dissensions and the motion carried.

Development Engagement

- Katrina Klaphake updated the group on the Annual Fund campaign and the Alumni Day of Giving which was exclusively held online and remotely. Our Annual Fund has reached \$122,400 and Katrina is confident that we will meet our goal.
- The Development Department will now be following up on Annual Fund pledge payments through May.
- The Seyhan Ege Symposium will be held online and we have rebranded Grandparents Day to include planned giving information. Katrina has attended various webinars by FreeWill and will share what she has learned at a later meeting.

Accreditation Update

- Sian Owen-Cruise informed the group that our accreditation will likely be rescheduled. She expects that our October 2020 visit will be in 2021.
- We will continue to work on the self study and other documents.

Covid-19 Response

- Sian Owen-Cruise updated the group on the many ways the College, faculty and Administration are working together to deliver the entire program remotely.
- Carolyn Raschke informed the group that our application for the Paycheck Protection Program loan has been submitted to Bank of Ann Arbor and we are waiting for next steps or approval. The loan asks for a calculation of 2.5 times our monthly payroll costs which totals \$604k. If a PPP loan is approved, this calculated amount could be forgiven if used to pay payroll, mortgage interest or rent.
- Carolyn Raschke also noted that we have applied for a Federal Small Business Association loan which includes a \$10k forgivable advance. The application was minimal and no further information was available at the time of the meeting. She will keep the group updated as things progress.
- Sian Owen-Cruise informed the Board that the Faculty and Administration are working closely together to plan a responsible contraction for the 2020-21 school year.
- Two positive phrases were reverberated during the meeting:
 - Action is the antidote to panic
 - Times got tough and we got tougher

Board Self Evaluation Review

- Knut Hill and Jim McCauley analyzed the results of the Board self evaluation and discussed specific points with the group.
 - Establish one-year goals for itself annually
 - Alignment with Strategic Plan is very good but specific items are worth identifying and tackling annually
 - Resurvey the Board for needed tools and talents and recruit accordingly

Board One Year Goals – tabled

Old or New Business

- The Board formally commended the Faculty and Administration for their hard work and dedication to the school community during these difficult times.

A motion to adjourn was made by Elizabeth Head with support from Tim Standke. There were no dissentions and the motion carried. The meeting was adjourned at 7:02 pm.

2019-2020 Board Meetings

March 19 College/Board, April 1, May 6, June 3