

Rudolf Steiner School of Ann Arbor

Minutes of the Board of Trustees Wednesday, May 3rd, 2023 Zoom Meeting

Trustees in Attendance: Gary Banks, Elizabeth Head, Knut Hill, Cindy Schoen, Angela Gladstone, Lubhit Girdhar, Jim McCauley, Adrian Madland, Walker Barnes, and Jenny Rajda.

Others Present: Siân Owen-Cruise, Elizabeth Kozisek

Absent: Tim Standke, Sylvia Gardner, and Heather Rindels

Knut Hill called the Board of Trustees meeting to order at 6:37 PM.

Agenda Review and Consent Agenda Approval

A motion to approve the consent agenda reports including the meeting minutes from the March 29th Board Meeting was made by Knut with support from Jenny. There were no dissensions; the motion was carried out.

Development Update and Annual Fund

Siân informed the Board that the Annual Fund is ahead of the budgeted amount with many thanks to Lisa and Maya, especially without the help of the Development Director. Siân then discussed the process in hiring the new Development Director is underway with eight strong candidates and asked the Board for those interested to join the hiring committee by Friday. The candidate that will fill the Development Director position will start July 1st and will have the summer to train in person with Katrina.

College Update

We agreed not to have a Board/College meeting this spring. We will have a good one in August.

Finance Update

Jim updated the Board on the refinancing of the Bond that will need to be completed by October 2024 – we will need to finance approximately 2.9 million – a small group will be formed to pursue this, and it will also be a focus of the Development Director in the coming year.

Administrator's Job Description and Goals

Siân discussed the Administrator's job description and goals with the Board. Within this discussion, Siân spoke of the big changes that happened over the past year, starting with a new Business Office as well as Katrina's departure and how that has impacted her job. With the new College Counselor hired, Siân will be able to step back from her role as the College Counselor (aside from her support and training for the new position).

Adjournment

A motion to adjourn the meeting was made by Elizabeth with support from Jim. There were no dissensions and the motion was carried at 7:45.

Minutes taken by Elizabeth Kozisek