

Aftercare Registration Form

(3:15-6:00 pm)

For scheduling care with at least 24 hour notice

Please use pen and give full names of both parent/guardian and child.

Child's Name: _____

Grade: _____ Allergies: _____

Parent/Guardian: _____ Contact #: _____

Signature: _____ Date: _____, 2011/2012

Please Pick One:

- This is a **new** schedule and repeats until further notice.
- This is a **temporary** amendment to an **existing** schedule.
- This is a **permanent** amendment to an **existing** schedule.
- Non-repeating – no existing schedule.

Charge Exempt (There are some circumstances when no charges apply, a meeting with a teacher for example, please circle and explain).

Start Date or Week(s) of: _____

Please fill in hours that child will be attending aftercare on the appropriate day(s) of the week, including arrival and pick-up times. Feel free to add longer questions and notes on back of sheet.

Monday	Tuesday	Wednesday	Thursday	Friday

Policies & Fees:

- If registered at least one day in advance, the cost for aftercare is \$6.00/hour per family, charged in 15-minute increments. The fee for drop-in care is \$8.00/hour (1hour minimum) per family.
- **Kindergarten children not picked up by 3:10pm will be charged the drop-in rate.** Students of any age left unsupervised on the playground afterschool are considered in Aftercare and will be charged the drop in rate of \$8.00.
- **A late pick-up fee of \$1.00 per minute *per child* will be assessed for children remaining in aftercare past 6:05 pm.**
- If you know that you cannot pick up your child immediately after a music lesson, sports practice, or extra lesson work, he/she needs to be signed up for Aftercare *in advance* so that we can have the correct number of staff present.